

Foothills Skating Club Meeting Agenda

Black Diamond Bar

November 2, 2020 at 6:00pm

In attendance: Tasha Greening, Karla Powell, Lori Thomlinson, Tenealle Scheps, Kami Gelinas, Taryn Neva, Erica Houston, Kim Meechan, Barb Hazenveld

Agenda Item	Discussion	Action Items
1.	Call to order	Tasha called to order at 6:05 pm
2.	Additions to the Agenda	<p>Coaches Health Screening (addressed in Old Business)</p> <p>Food Bank: Determined that this season we will not be able to run our annual Battle of the Blades because of COVID restrictions and limited face-to-face contact with our membership.</p> <p>Off-ice Clarification: Will remain at the Gym in Black Diamond.</p> <p>Skate with Santa: Determined we will not be able to run our typical event because of COVID restrictions (also addressed in Old Business)</p>
3.	Consent Agenda	<p>Approval of Minutes: Oct 13, 2020 Minutes have been distributed for the Board's review.</p> <p>Treasurer's report: General Account: \$XX,XXX.XX as of November 4, 2020 Casino Account: \$XX,XXX.XX as of November 4, 2020 STARskate fundraiser Account - \$X,XXX.XX as of October 23, 2020 Wheelchair Lift - \$X,XXX.XX STARskate fundraising \$X,XXX.XX</p> <p>Fundraising report: Flip give is started and sent out to members already registered. Purdy's is launched – Set up of Purdy's Chocolate fundraiser has been done, emails sent out to all skating families. Deadline for ordering is November 25th, Pick up will be 6th of December or later. Set dates and times to pick up in our garage in Turner Valley (Barb's house) are possible. Dates for pick up can be: Sunday afternoon Dec. 6, Monday Dec. 7th after Can Skate 6-8pm? We already have Sales: \$XXXX and a Profit: \$XXX.</p> <p>Assessment Chair report: I have been in contact with OSC and HRSC regarding test days this season. Okotoks is going to try to have a centralized test day early December, however they need to have approval from the Town of Okotoks and are not sure if they will be allowed</p>

		<p>skaters from other clubs to participate, also they are not allowed spectators in the Piper Arena. High River does not currently have an Assessment Coordinator, so I have been in contact with one of their coaches and president. They would like to hold a test day early in 2021 and have also offered to book ice for either us or Okotoks to hold a test day because they are allowed spectators in their arena. I have applied for our test day to be either the second or third week in March, not being able to actually book the ice currently the Section said that this would be ok to include on the application.</p> <p>Registration report: Registration numbers are the same, no movement.</p>	
4.	Coaches Report	<p>Anna: set to return Monday 15th, will keep us posted with changes.</p> <p>Kami: will be readjusting the ice layout for most effective utilization. Reminder to gate parents that a coach needs to escort the skater to the door in order for them to be allowed off the ice.</p> <p>Ali: Skate Canada has cancelled competitions for the foreseeable future. We are now calling mohawks c steps and choctaws s steps in order to support Skate Canada's anti-racism efforts. Virtual assessment opportunity! We have to apply by November 30th to be a virtual assessment club.</p> <p>Kyra: Kami will be doing prelim for the next week, so that I can cover Starskate lessons/programs</p>	<p>Coaches to send tests to Kim that will be ready by the end of December ASAP</p> <p>Tasha to check with all coaches to see if Prelim can adjust timing to start at 415 to accommodate skaters coming from out of town.</p> <p>Club to purchase fanny-packs for PA's to hold supplies while coaching from current team-wear order, PA's will keep their fanny-pack after season is over as a gift from Club in place of Stars on Ice tickets.</p>
6.	Old Business	<p>Volunteer Report: Volunteers have been organized through Volunteer Sign Up: https://volunteersignup.org/. There are 2 parents for each Monday during CanSkate at 515-6:15pm. Volunteers are collecting screening forms and getting phone numbers each session. There is one space available Nov. 30th time slot. The board members will fill in if no one signs up. Volunteers sign up: https://volunteersignup.org/AWK7H</p> <p>Health Screening Google forms: Skaters are pretty consistent about filling out the online form. Coaches should be checking who has and who has not filled these out before the session begins, and having those that have not do it before they step on the ice.</p> <p>Team Wear: Order closing Nov 22/2020. PA Photos: Karla has not received these yet</p> <p>Arena and new guidelines: Tasha has been in contact with curling club (OCC) and arena in regard to the live stream. Still no spectators allowed at Arena. Not sure if this will be available for any of our ice-times.</p>	<p>Barb to confirm with board if there are any time-slots that have not been filled.</p> <p>Coaches need to fill out Screening every time they attend a session, Tenealle to send email to coaches as a reminder</p> <p>Kami will take these ASAP and get to Karla to update website</p> <p>Karla to contact OCC to see if they could be open for our regular "Skate with Santa" so the parents could watch a CanSkate session live.</p>

		<p>Skate Canada Waivers: Tasha to have at the meeting as she forgot to send out electronically. All in attendance signed and returned the forms.</p> <p>Tia Credit: Her credit worked out to \$XXX</p>	
7.	New Business	<p>Registration: We need to close fall and open winter registrations on RAMP. Area Resident Form has been returned to the Arena as requested with all of our membership information.</p> <p>Electronic Fund transferring: Online access to bank account will remain the responsibility of the Treasurer. Checks and balances will remain in place with cheques being signed by two authorized board members, and no electronic withdrawals are allowed by our bank account, only deposits. Reminder to periodically change all email passwords for security.</p> <p>When Coaches need to Isolate/Quarantine because of COVID-19: Need to put a process in place that is going to work for all coaches. Kyra has done well at getting everything organized and covered as needed so far. Reminder that anyone called in to sub for a coach has to be approved by the board and registered/insured as a coach with Skate Canada before they step on the ice. Proof of registration and insurance must be provided to the board. PA's can be asked to step in and assist as needed for CanSkate and PrelimPrep. If we come to a situation that we have no coaches available a session can be cancelled. Registration fees will be refunded or a credit can be issued to the families.</p> <p>Skate Canada and FSC "Rule of Two" (Policy 3.3.4-1): This has not been an issue until this year with no spectators allowed into the Arena, we need to consider that some STARSkate sessions have only 1 coach present, which is not following the "Rule of Two". Discussion about board members being present during STARSkate sessions to abide by this policy.</p> <p>December/Christmas Ice: Monday December 21, Wednesday December 23, Monday December 28, Wednesday December 30 at 10am-12pm. Will include GroupSkate and PrelimPrep skaters, timing for these programs to be determined at a later date.</p>	<p>Tenealle will adjust RAMP accordingly and will book town signs ASAP for winter registration advertising.</p> <p>Coaches to ensure this process is followed if others are being asked to step in.</p> <p>STARSkate board member parents to communicate amongst themselves to ensure coverage.</p> <p>Kim to communicate with Arena to book these times.</p> <p>Coaches to come up with an "Off-ice Challenge" for December</p>
8.	Next Meeting	December 8, 2020 at 6:00pm at BD Bar	
9.	Adjournment	Tasha adjourned meeting at 7:10 pm	